1.1 SCOPE OF WORK

Owner specifies that all existing carpet and existing carpet waste be recycled in the best possible manner. A reclamation plan will be submitted to provide directions for the reclamation of all carpet at the job site. “Environmentally friendly” carpet recycling methods should be performed subsequent to job completion. In this case, “environmentally friendly” methods consist of either:

1. **Recycling** is turning waste materials into new materials of the same value, such as vinyl backing into vinyl backing.
2. **Up cycling** involves turning waste materials into more valuable products. For example, using waste PET (plastic from soda bottles) to create Terratex panel fabric.
3. **Down cycling** creates less valuable products from waste materials. Turning nylon face fiber into car parts or carpet padding, including nylon face fiber in recycled backings or using carpet for waste-to-energy, are good examples of down cycling.
4. **Repurposing** allows a product to be reused by an organization or individual. Bentley assists in facilitating the donation of used carpeting to charities and other nonprofit organizations.

1.2 DESCRIPTION OF SERVICES

**Collection (Labor):** Carpet must be removed from the existing installation and prepared for pickup based on the type of material and reclamation option selected. Labor for carpet removal and loading the material onto the trailer are not included. Specifications for removal from the jobsite are as stated:

- **A. Removal of carpet tile for recycling**
  1. Approved carpet tile must be palletized and secured for shipping (e.g. shrink-wrap, banding, or strapping).
  2. Tile must be kept dry and free of any moisture damage.
  3. Trailers must be clean of any non-carpet debris (i.e. construction waste, cardboard boxes, and trash).
  4. Material does not contain mold or mildew.
  5. Material does not contain vinyl asbestos or adhesives containing asbestos.
  6. Baled material will not be accepted.

- **B. Removal of broadloom carpet for recycling**
  1. Carpet pad will be accepted.
  2. Attached cushion will be accepted.
  3. Broadloom should be rolled or palletized and secured for shipping.
  4. Carpet must not exceed 9’ width, manageable length. Carpet should be pulled up in at least 3’ wide strips, if possible.
  5. The carpet must be accumulated and kept dry for shipping and processing.
  6. Containers must be clean of any non-carpet debris (i.e. construction waste, cardboard boxes, and trash).
  7. Material must not contain tac strips or metal staples.
  8. Material does not contain mold, mildew, or asbestos.
  9. Baled material will not be accepted.
C. Repurposing of Carpet Material

1. Approval of the material for possible donation will be determined at the jobsite or upon tile submittal.

*On-going Jobs:* On-going jobs can be defined as those that occur more than one time. These jobs are subject to any changes made to the current specifications or the cost of freight. All on-going jobs will receive a 30-day notification to review the specs and sign a service request form agreeing to the new terms and fees.

**Processing:** All possible recycling options must be clearly presented and/or submitted on paper subsequent to job start. The accepted reclamation option must be approved in writing by the party requesting the services.

**Certification:** A certificate will be furnished upon request verifying the reclamation of the carpet and the pounds of material diverted from the landfill.

Bentley reserves the right to refuse any load or impose penalties for loads outside of these guidelines. A charge of **$0.25 cents per pound** may be levied to any Bentley customer for non-compliance to the above listed terms and conditions.

- Charges may apply for special requirements on pickups (e.g. lift gate, dock restrictions, etc).
- Maximum truckload – 5,000 sq yds (pending freight provider approval)

Please contact Bentley to arrange pickup of material at 626-934-2005.